

School of Community Government Registration Form (S of CG)



INSTRUCTIONS

- Ensure all personal information is correct.
- Confirm program schedules and delivery locations with S of CG.
- Applicants are responsible for contacting their sponsoring Agency.
- Please submit Fees: Course(s) \$ 300.00
Workshop(s) \$ 50.00/Day
- Space is usually limited to 15 participants based on receipt of Registration.

FEE PAYMENT

Cheque or money order payable to:
Government of the Northwest Territories

Forward registration form and cheque or money order to:
School of Community Government,
Municipal and Community Affairs
Suite #600, 5201 – 50th Avenue, X1A 3S9
Fax (867) 873-0584

1-(867) 873-0584

FORM

BACK

FAX

Personal Information

Name: _____ Male Female

Mailing Address: _____ Mailing Community: _____ Postal Code: _____

Residing Community _____ Phone: (Home): _____ Phone: (Work) _____

Fax No.: _____ Email: _____ Occupation: _____

Employment Information

Employer: _____ Supervisor's Name: _____

Position: _____ Address _____ Community _____

Postal Code _____ Phone _____ Email: _____

STATUS: Dene(First Nation) Métis Inuit Non-Aboriginal

Please indicate if your intentions are to complete the full program or simply this course or a few other courses.

Full program Some courses This course only

Community Finance & Administration Training Course(s) 2005/2006

<input type="radio"/> Intermediate Computerized Accounting Applications – ACC PAC (Win)	April 5 – 15, 2005	Yellowknife	\$300.00
<input type="radio"/> Payroll Administration	May 17 – 27, 2005	Yellowknife	\$300.00
<input type="radio"/> Convocation	TBA	Yellowknife	
<input type="radio"/> Occupational Certification – Workshops and Exams	TBA	Yellowknife	\$300.00
<input type="radio"/> Aboriginal Law	June 20 - 30, 2005	Inuvik	\$300.00
<input type="radio"/> Accounting Cycle I	August 16 th – 26 th , 2005	Fort Simpson	\$300.00
<input type="radio"/> Accounting Cycle I	September 20 – 30, 2005	Yellowknife	\$300.00
<input type="radio"/> Accounting Cycle II	October 18 th – 28 th , 2005	Fort Simpson	\$300.00
<input type="radio"/> Accounting Cycle II	Nov. 23 – Dec. 2, 2005	Yellowknife	\$300.00
<input type="radio"/> Intermediate ACCPAC (Windows)	Dec 6 – 16, 2005	Yellowknife	\$300.00
<input type="radio"/> Keeping Your Accounting Records & Payroll	January 17 – 27, 2006	Yellowknife	\$300.00
<input type="radio"/> Budgeting, Reporting & Monitoring Financial Results	February 14 – 24, 2006	Yellowknife	\$300.00
<input type="radio"/> Human Resource Management & Administration	March 14 – 24, 2006	Yellowknife	\$300.00

FOR SPECIFIC PROGRAM INFORMATION CONTACT:

PHONE 1-877-531-9194 (toll free)

Headquarters
Sharon Morrison
 Sharon_morrison@gov.nt.ca
 Telephone: (867) 920-6105, Fax: (867) 873-0584

Beaufort/Delta Region
Mandie Abrams
 mandie_abrams@gov.nt.ca
 Telephone: (867) 777-7253, Fax: (867) 777-7532

Sahtu Region
Tony Grandjambe
 tony_grandjambe@gov.nt.ca
 Telephone: (867) 587-2167, Fax: (867) 587-2044

Deh Cho Region
Ron Hardisty
 ron_hardisty@gov.nt.ca
 Telephone: (867) 695-7223, Fax: (867) 695-2029

North Slave Region
Patrick Scott
 patrick_scott@gov.nt.ca
 Telephone: (867) 920-8079, Fax: (867) 873-0622

South Slave Region
Sabrina Broadhead
 sabrina_broadhead@gov.nt.ca
 Telephone: (867) 874-5079, Fax: (867) 874-4603

SIGNATURE: I certify that the information provided is correct. If admitted, I agree to comply with any guidelines, rules, regulations and policies of the School of Community Government including those of the instructor. I also understand that my course records may be distributed to my sponsor/employer upon request.

Signature of Applicant: _____ **Date:** _____

Signature of Employer: _____ **Date:** _____

Organization of Employer: _____